

**Department of Mental Health  
Exceptions Committee Meeting**

**June 6, 2003  
Minutes**

In attendance were Rosie Anderson-Harper, Julie Carel, Jodi Frederick, Melinda Elmore, and coordinator Rich Overmann.

Southeast Missouri Community Treatment Center, Potosi, requested an exception under 9 CSR 10-7.140 (2)(QQ) on behalf of an employee, Stephen Halbrook, to function as a Qualified Substance Abuse Professional (QSAP). He has the required bachelor's degree but lacks the required four years experience. He has only 26 months of substance abuse counseling caseload experience and there is nothing to compensate for the lack of experience. The committee denied the request because, based on the information presented to the committee, his education and experience is not adequate to prepare him for the duties of a QSAP.

Swope Parkway Health Center requested an exception on behalf of Doris Jackson under 9 CSR 10-5.190. She is disqualified from employment due to two felony robberies, one in 1979 and another in 1990. The committee noted that Ms. Jackson Criminal History Record is dated April 20, 2001 and indicates that she was put on parole in January of 2001. The committee requested an updated copy of Ms. Jackson's Criminal History Record and more information about her current probation status.

The Nesting Place, Inc. requested an exception from QMRP requirements on behalf of Holly Logan. She is currently pursuing a bachelor's degree in Psychology from William Jewell College in Liberty MO and anticipates graduating in two years. The department's certification rules defer to the federal regulations under 42CFR483.430 for a definition of Qualified Mental Retardation Professional. The committee denied the request because, based on the information presented, Ms. Logan's background and experience are not adequate to prepare her for the duties of a Qualified Mental Retardation Professional.

June 12, 2003

Tracy L. Banks, Owner/Administrator  
The Nesting Place, Inc.  
6528 Raytown Road, Ste 1  
Raytown, MO 64133

Dear Ms. Logan:

On June 6, 2003, the Department of Mental Health Exceptions Committee reviewed your request for an exception dated of May 16, 2003. The request was to waive the requirements of a Qualified Mental Retardation Professional on behalf of Holy Logan. The committee denied the request because, based on the information presented, Ms. Logan's background and experience are not adequate to prepare her for the duties of a Qualified Mental Retardation Professional.

If you have any questions in this matter, please contact me at 573-751-8077.

Sincerely,

Richard H. Overmann  
Exceptions Committee Coordinator

June 12, 2003

Ronald E. Hughes, Residential Manager  
Swope Parkway  
3801 Blue Parkway  
Kansas City, MO 64130-0435

Dear Mr. Hughes:

On June 6, 2003, the Department of Mental Health Exceptions Committee reviewed your request for an exception dated May 5, 2003. The request is for a waiver of employment disqualification requirements under 9 CSR 10-5.190 on behalf of Ms. Doris Jackson. The committee noted that Ms. Jackson's Criminal History Record from the highway patrol is dated April 20, 2001 and indicates that she was put on parole in January of 2001. The committee requested an updated copy of Ms. Jackson's Criminal History Record and more information about her current probation status.

If you have any questions in this matter, please contact me at 573-751-8077.

Sincerely,

Richard H. Overmann  
Exceptions Committee Coordinator

June 12, 2003

Cliff Johnson  
Southeast Missouri Community Treatment Center  
520 Purcell Dr., Suite B  
Potosi, MO 63664

Dear Mr. Johnson:

On June 6, 2003, the Department of Mental Health Exceptions Committee reviewed your request for an exception dated May 5, 2003. The request is to allow Mr. Stephen Halbrook serve as a Qualified Substance Abuse Counselor (QSAP). The committee noted that, based on the information presented, Mr. Halbrook's background does not show any special circumstances to compensate for his lack of experience. The committee denied the request because his background is not deemed adequate to prepare him for the duties of a QSAP.

If you have any questions in this matter, please give me a call at 573-751-8077.

Sincerely,

Richard H. Overmann  
Exceptions Committee Coordinator